

POSITION DESCRIPTION



Position title	Regional Waste Management facility (RWMF) Recycling Operator
Classification	Level 7 (Municipal Employee) ASTC EA
Position number	P2361
Responsible to	Supervisor, Landfill Operations
Position status	Permanent Full-time
Position description approved	 Date: 28/8/2026

Primary Objective

Located at the Regional Waste Management Facility, the position will Operate all Council equipment, plant and heavy machinery associated with the Regional Waste Management Facility (RWMF) and prepare bulk recyclable products for resale.

Key Responsibilities

- Operate the following equipment or plant / machinery:
 - Truck (HR License)
 - Forklift truck
 - Hook truck
 - Water truck
 - Tipper
 - Front End Loader
 - Articulated Tipper
 - Granulation Plant
 - Cardboard Bailer Press
- Assist with the operation and maintenance of the cardboard baler and glass crushing plant.
- Assist in the conversion of green waste to mulch.
- Assist with the monitoring of liquid pond area.
- Move or transfer the material to the correct stockpile area within the landfill site
- Recycle items from the stockpiles to provide stock for the Rediscovery Centre.
- Inspect loads for contamination at the stockpiles and at the Transfer Station (Stop & Go area).
- Work safely and independently and as part of a team, following Council policies and procedures.
- Take reasonable care for your own health and safety, as well as that of others.
- Follow health and safety instructions and comply with relevant workplace policies, procedures, and emergency protocols.

- Use personal protective equipment and operate machinery, plant, and vehicles safely.
- Report hazards, incidents, accidents, and near-misses to your Manager/Supervisor promptly.
- Perform other duties within capabilities and/or consistent with the level of this position as required.

Qualifications

- Current National Criminal History check (less than 6 months old)
- HR License to be able to drive in the NT
- TLILIL003 License to operate forklift truck or equivalent.

Selection Criteria

Essential

1. Experience and demonstrated ability to competently operate a range of RWMF plant and equipment.
2. Ability to perform pre-operational checks and minor maintenance on plant and equipment.
3. Sound interpersonal communication skills.
4. Ability to work unsupervised, follow instructions, keep good work records and report any issues to Supervisor.
5. Ability to safely do physical work, outdoors in all weather. Demonstrate a clear understanding of the WHS requirements of the position.
6. Ability to work independently and follow instructions.
7. Good understanding of waste management facility recycling operations, able to provide advice on improving recycling processes.
8. Demonstrated mechanical aptitude, able to competently conduct safety pre-start and shutdown procedures. Ability to identify and report safety and maintenance issues.
9. Current HR Licence to be able drive in the NT.
10. TLILIL003 licence to operate forklift truck or equivalent.

Desirable

1. Experience and ability to work in a cross-cultural environment.
2. Experience working in a waste management facility.
3. Interest or experience in recycling processes.

ACKNOWLEDGEMENT

I have received a copy of this Position Description and have read and understand its contents.

Employee Name _____ ::FIRSTNAME:: ::LASTNAME:: _____

Signature _____ ::SIGNATURE:: _____ Date _____