

Youth Arts and Play Officer

Role purpose

This position is responsible for identifying, developing, delivering, and maximising opportunities with young people aged 12 to 25 to participate in creative, cultural, social, recreational, and play-based programs within the Youth Arts & Recreation Centre and externally as part of Youth Programs. The role recognises play as a vital tool for connection, wellbeing, creativity, self-expression, learning, and positive youth development.

Role overview

EA & Classification	Hobart City Council Enterprise Agreement 2021 Municipal Officer Level 2
Position Number	4253
Number of direct reports	0
Responsible for total staff	0
Delegations & Authority	Nil
Budget level	Nil
Network, Group, & Team	Community and Economic Development, Community Programs, Youth
Immediate Manager	Youth Programs Team Leader (4243)



Youth Arts and Play Officer

Role accountabilities Key result areas

Corporate

- Play is recognised as an essential component of youth development, supporting wellbeing, belonging, creativity, experimentation, and social connection. The Youth Arts and Play Officer will utilise play-based approaches to create engaging, inclusive, and developmentally appropriate opportunities with young people to explore ideas, build relationships and participate in community life.
- In consultation with the Youth Programs Team Leader, identify, coordinate and deliver workshops, programs, projects and events in creative art, cultural, recreational and social activities with for children and young people in Hobart.
- Take on a lead worker role during each session of Open Access, actively connecting with young people to maximise their engagement.
- Work with Youth Programs staff to develop promotional material and documentation of creative programs and events, involving young people in the process.
- Assist the Youth Programs Team Leader to prepare and monitor the Youth Commitment, Unit Plans and Youth Programs budgets.
- Identify and respond to the needs and interests of young people accessing the Youth Arts & Recreation Centre and within the community more generally.
- Manage relevant information as required, including statistical information, financial, evaluation and reports.
- Work collaboratively with the Community Programs unit to support other programs and initiatives as needed.
- Other duties or tasks that are within the limits of the employee's skill, competence and training.

Behaviour Standards

- Actively demonstrate the expected behaviours described in the City of Hobart Capability Framework in accordance with the position classification.

Youth Arts and Play Officer

Work Health and Safety

- To take reasonable care that your acts or omissions do not adversely affect the health and safety of yourself or others in the workplace, to comply with any reasonable instructions given to you by the Council and to comply with the requirements of any and all WHS applicable policies and procedures.
- To implement the Council's WHS Management System, to ensure that the work for which you are responsible is carried out in accordance with this System and the WHS legislation and to provide appropriate WHS information, instruction, training and supervision to workers for whom you are accountable.
- Ensure compliance with Work Health and Safety and Child and Youth Safety requirements at all times and follow prescribed reporting processes within the required timeframes.

NOTE: Whilst the key functions and responsibilities for the role are set out above, the Council may direct an employee to carry out such duties or tasks as are within the limits of the employee's skill, competence, and training.



Youth Arts and Play Officer

Selection criteria

Qualifications and Licences

- Certificate in Community Arts, Youth Work, Community Development or equivalent, or work experience in a relevant field.
- Current Registration to Work with Vulnerable People.
- Current Drivers Licence.

Essential

1. Experience working directly with young people combined with demonstrated ability to connect and engage with young people in a variety of settings.
2. Proven ability to design and deliver creative and recreational programs for children and young people in group and one-on-one environments with a focus on art and/or music.
3. Demonstrated program management skills, including the ability to prioritise, manage competing demands and work under pressure.
4. Well-developed oral and written communication skills including the ability to tailor information to diverse audiences through a range of mechanisms.
5. Ability to self-reflect and demonstrate organisational value and behavioural standards.

Pre-employment checks

1. National Police check
2. Pre-employment Medical Assessment –Medium Risk
3. Current Registration to Work with Vulnerable People.

Notes

- Regular checks of the validity and status of essential licences and registrations are undertaken during the term of employment.
- The employee is responsible for notifying any new criminal convictions during the course of their employment.
- The *Registration to Work with Vulnerable People Act 2013* requires persons undertaking work in a regulated activity to be registered. A regulated activity is a child related service or activity defined in the *Registration to Work with Vulnerable People Regulations 2014*.

Youth Arts and Play Officer

Our Values



People

We care about people – our community, customers and colleagues



Focus & Direction

We have clear goals and plans to achieve sustainable social, environmental and economic outcomes for the Hobart community.



Accountability

We work to high ethical and professional standards and are accountable for delivering outcomes for our community.



Teamwork

We collaborate both within the organisation and with external stakeholders drawing on skills and expertise for the benefit of our community



Creativity & Innovation

We embrace new approaches and continuously improve to achieve better outcomes for our community.

WORKING TOGETHER TO MAKE HOBART A BETTER PLACE FOR THE COMMUNITY

